



BAC to BASICS

2012 Training Calendar

Yavapai County's Business Assistance Center is ready to assist your home-based or small business with a variety of free services.

We've got your **BAC** in Cottonwood

Verde Division • 821 N. Main Street, Cottonwood AZ • 928-634-0260

Lunch-n-Learn Series

January	31-Jan	11:30am-1:30pm	Introduction to Grantwriting
February	7-Feb	9:00am-11:00am	Intermediate Excel
	14-Feb	11:30am-1:30pm	Intermediate Grantwriting
	21-Feb	11:30am-1:30pm	Marketing with Social Media
March	9-Mar	11:30am-1:30pm	Beginning Microsoft Publisher
	20-Mar	11:30am-1:30pm	Government Grant Seeking
April	10-Apr	11:30am-1:30pm	Developing Your Website
	17-Apr	11:30am-1:30pm	Advanced Website Design

Featured Workshop for February:
How To Start Your Own Business
February 23rd, 11:30am-1:30pm

We're in business to make your business a success!

In addition to the workshops offered, the following services are available at the BAC's:

Services for Small Businesses

- Business Assessment and Planning
- Business Skills Development
- Leadership Development
- Customized Training/Workshops
- Labor recruitment and development (job fairs, grant support)
- Notary Public

State-of-the-Art Tools

- Broadband and Wi-Fi internet access
- Online communications software
- Laptop Computers
- Video projector for presentations
- Fax, copier, phones and printers
- Facilities



Yavapai
COLLEGE
life explored

As always, there is **NO CHARGE** for any of BAC's Business workshops or center services.

Call now to reserve your seat.